

STATEMENT OF WORK FOR MECHANICAL / HYDRAULIC SERVICES

1. **Purpose:** This Document provides for the general requirements to be applied to the procurement of Mechanical/Hydraulic Services for the Engineering Department (ED), Ocean Engineering Branch (OEB), at NATO – STO – CMRE (Centre for Maritime Research and Experimentation).
2. **General description** of services: Mechanical / Hydraulic Services.
3. **Detailed description** of services: under the technical supervision of OEB Head or duly appointed OEB personnel, the Contractor will be required to provide the following services:
 - (a) Assembly / disassembly of mechanical and hydraulic systems;
 - (b) Sketch and manufacturing of simple mechanical assemblies;
 - (c) Production of mechanical parts in metal or plastic, using CMRE's machine shop tools (lathes, millings, drills, grinders, saws), working from drawings or sketches, with minimal supervision.
 - (d) Maintenance and repair of hydraulic power packs, valves, actuators, pipes and hoses;
 - (e) Assistance during factory and harbour tests of mechanical and hydraulic systems.
4. **Required qualifications:** the Contractor must be skilled, qualified and experienced in performing the above listed tasks. Before contract award and as part of the evaluation process, the CMRE may require the submission of a professional profile description of the proposed technician and the performance of a practical test. In any case there will be a test period of ten working days after which the Centre can terminate the contract in case Contractor performance is not deemed satisfactory without any further explanation or consideration, provided the Contractor is compensated for the work performed.
5. **Language:** The working language is Italian, but the Contractor should possess the ability to express himself/herself in English to an elementary level.
6. **Eligibility:** The prospective Contractor shall be a citizen of a NATO member nation.
7. **Ordering:** Services will be rendered by the Contractor upon CMRE's request, by the means of separate **Task Orders** issued by the Contracting Officer or duly appointed ED/OEB personnel. Orders may be placed by facsimile, e-mail and orally, provided that - prior starting any work - the Contractor receives CMRE's acceptance of his price quotation.
8. **Approval:** all **services** provided by the Contractor shall be submitted to the technical **approval** of the Contracting Officer or duly appointed ED/OEB personnel.
9. **Place of Performance:** The Contractor is expected to perform the Service **at CMRE's premises**, and particularly **at the OEB Workshop (B26) and/or onboard CMRE Vessels** (when berthed).
10. **Safety:** the Contractor will observe the **Italian Regulations** governing the supply of manpower and services.
11. **Contract Validity Term:** from **date of award** (expected in Jan 2013) to **31 December 2013**.
12. **Estimated Level of Effort:** Between **120** and **180** working days.
13. **Daily Rate:** the Contractor will charge a fixed **daily rate, based on 7.5** working hours per day.
14. **Contract Total Estimated Amount:** Not to exceed Euro _____ (to be completed at time of award)
15. **Payment:** payment will be made upon completion and acceptance of the work specified in the Task Order and in accordance with the CMRE's applicable standard terms and conditions, upon presentation of Contractor's claim, accompanied by all necessary supporting documentation, as applicable.

Note: the word Contractor is used throughout this document to refer to a firm and/or to an individual employed by the firm for actual performance of services.